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| **Step** | **Instruction** |
|  | Verify the code of record is ASME B31.5. |
|  | Verify the material is not within ASME B31.5 Table 502.3.1 or Table 523.1. If it does, exit this form and use the material at the stated allowable stress values. |
|  | Enter the published specification that the unlisted material meets for each of the required fields in the form “ASME B31.5-2016 Unlisted Metallic Material” |
|  | Attach documentation to support the data entered in the form. |
|  | Sign the form in the “Evaluated By:” location and date the signature. |
|  | Send the completed form to the CPSO (or other SMPO Designee) for review. |
|  | CPSO will perform the review and determine if acceptable. If acceptable it will be signed. If not, it will be returned to the person who signed in Step 6. |
|  | After acceptance, CPSO will add item to the “Allowed Unlisted Components Listing per ADMIN-2, Article Z -- Unlisted, Specialty, or Unique Components, para 2”. |
|  | The signed form will be released from CPSO to COE SI-DC for archive. |